

Leave spaces Between words

A finger space should be left between each word in a sentence.

Using a finger as a space can help you.

Join words and clauses using 'and'

The co-ordinating conjunction 'and' is used to join two words or clauses that are of equal importance.

I finished my homework **and** went to bed.

Punctuate sentences with full stops

Full stops are used at the end of a sentence.


I went to the beach.

Use a capital letter for the personal pronoun 'I'

Capital letters are used for the personal pronoun 'I'.

Please can **I** have a biscuit?

GRAMMAR



Punctuate sentences with capital letters

A capital letter is used at the beginning of each sentence.

The sun is shining.

Use a capital letter for the names of people, places and days of the week

Capital letters are used for proper nouns.

Katie **A**ustralia **L**ondon

Capital letters are used for the days of the week.

Monday **F**riday

Punctuate sentences with exclamation marks

Exclamation marks are used to show strong feelings, such as excitement or anger. They are also used at the end of exclamation sentences that begin with 'what' or 'how'.

That isn't fair!
What a beautiful day it is!

Punctuate sentences with question marks

Capital letters are used for the personal pronoun 'I'.

What is your name?



GRAMMAR



Use the suffix **-s** or **-es**

The suffixes 's' and 'es' are added to nouns to make them plural. Plural means there is more than one of that thing.

dog + s = dogs

fox + es = foxes

Use the prefix **-un**

The prefix 'un' is added to the beginning of words to change the word to the opposite meaning.

un + happy = unhappy

un + kind = unkind

Use the suffix **-ing**, **-ed**, **-er** and **-est**

The suffixes 'ing', 'ed', 'er' and 'est' are added to the end of root words.

walk + ing = walking

laugh + ed = laughed

loud + er = louder

quick + est = quickest

Name the letters of the alphabet in order

A B C D E F G H I
J K L M N O P Q R
S T U V W X Y Z

Spell Common Exception Words

I	full	me	put	they
a	go	my	said	to
are	has	no	says	today
ask	he	of	school	was
be	here	once	she	we
by	his	one	so	were
come	house	our	some	where
do	is	pull	the	you
friend	love	push	there	your

Spell the days of the week

