

**ST MARY MAGDALENE CATHOLIC
PRIMARY SCHOOL**

**CHARGING AND PERMISSIONS
POLICY**



‘Growing Together in Faith & Love’

Reviewed October 2017

This policy is to be included in the school prospectus

INTRODUCTION

The governors believe that education should be free to all pupils; the law says that there should be no charge for any curriculum activities that take place during school time. However, we recognise the valuable contribution that the wide range of additional activities, including clubs, trip and residential experiences can make towards pupils' personal and social education.

The Governors aim to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

The Governing Body realise that such activities that traditionally have been part of the curriculum at St.Mary Magdalene School can only continue with the co-operation of all parents by their willingness to make a voluntary contribution towards their child's participation. Without this, an important factor of the education of the child will be lacking.

Charges will be made for:-

- Residential visits, charges for travel, board and lodging will be made.
- Activities that take place out of school time and are provided by a third party, charges will be passed to the parents of participating pupils.
- Musical instrument tuition provided by a music specialist, where this is provided individually or in groups of up to four pupils.
- Extra curriculum activities, we charge a termly fee to cover the cost of materials.
- Breakages of damage, where this is the result of a child's behaviour.
- Damage and losses of school books and materials taken home from school.
- Cost of materials, ingredients for cooking. The governing body may levy a charge for ingredients and materials or require parents to provide them.

Nothing in this policy precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

A pupil may be excluded from some or all of the educational opportunity on the grounds that his/her behaviour would jeopardise the health and safety of themselves or others.

REMISSIONS

The Governing Body does not wish to see any child disadvantaged by virtue of the fact that their parents are unable to pay. Therefore the Governing Body have decided upon the following eligibility criteria for remissions.

Parents who are in receipt of the following benefits will, **in addition to having a free school lunch entitlement**, also be entitled to the remission of charges:

- Income support
- Income-based Jobseekers Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited, in confidence, for the remission of charges in full or in part.

Authorisation for such remission will be made by the Headteacher in consultation with the Chair of Governors.