



St Mary Magdalene Catholic Primary School

Growing Together in Faith and Love

COVID-19 Risk Assessment Updated for September 2021

School name	St Mary Magdalene Catholic Primary school		
Assessment carried out by (name/role)	SLT: Rosemarie Jones (HT), Kathryn Williams (DHT)		
Date of assessment	September 2021	Date of next review	December 2021

H = High Risk; L = Low Risk

Prevention

Risk Rating	Guidance/Control Measures	How has the control measure been implemented	In place (Yes/No/Outstanding). If outstanding add to action plan	Risk Rating following Action
H	<p>Limit transmission by prevention of symptomatic people of site by ensuring nobody with the following is permitted to enter the school:</p> <ul style="list-style-type: none"> • A high temperature • A new, continuous cough • A loss or change to your sense of smell 	<ul style="list-style-type: none"> • Clear signposting for staff within school. Posters displayed around school and in the playground • Regular communications with parents • Staff all aware of signs and symptoms which may be linked to COVID 	Yes	L
H	<p>Reduction in group sizes and maintaining bubbles is no longer required.</p> <p>However, in case of a local outbreak we may be required to reintroduce control measures to limit mixing in school. (See Outbreak Management Plan for threshold details).</p>	<ul style="list-style-type: none"> • Children will remain in classes rather than bubbles. • Where possible classes will remain individual for the majority of the school day. • If classes are together there will be clear divides between different classes and any areas used will be well ventilated or outside where possible. • Accurate records of any mixing of classes will take place. • School to return to use of classroom exits/entrances for start/end of school day. 	Yes	L
H	<p>Isolation of contacts will be carried out by NHS Test and Trace, though you may be asked to identify contacts in the case of a local outbreak.</p> <p>Control measures in place enable school to identify contacts to NHS Track and Trace if asked. These are likely to be close friendship groups or immediate classroom contacts.</p>	<ul style="list-style-type: none"> • Class teachers will continue to record any seating arrangements in the classroom. This will include any changes to groupings throughout the day. Where possible these will be shared with staff in the office. 	Yes	L

H	<p>Face coverings are no longer required in schools.</p> <p>Schools have the freedom to allow students and staff to continue wearing facemasks if they feel it is appropriate to do so.</p>	<ul style="list-style-type: none"> • We will continue to ask parents to wear face masks on dropping and collecting children. • This cannot be enforced and we will not approach parents if they do not have a face mask on. 	Yes	L
H	<p>Hand hygiene</p> <p>Frequent and thorough hand cleaning should now be regular practice. You should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser.</p>	<ul style="list-style-type: none"> • We will continue to ask children to wash hands on entry to school and at regular intervals during the day. This will be interspersed with the use of hand sanitiser where appropriate • Posters supporting children on how to do this properly will be displayed around school • All staff will model for the children the correct way to wash hands and regularly remind children to do so. 	Yes	L
H	<p>PPE</p> <p>PPE beyond what is required for your normal day to day job is no longer required unless very close contact is required with somebody displaying symptoms of Covid-19.</p>	<ul style="list-style-type: none"> • We will continue to provide PPE for all staff and would encourage it to be used if deemed appropriate. 	Yes	L
H	<p>Cleaning</p> <p>Cleaning schedule to remain in place including regular cleaning of areas and equipment with a particular focus on frequently touched surfaces.</p>	<ul style="list-style-type: none"> • We will continue to have our regular cleaning in school • Throughout the day staff will be aware of key touch points in school especially in the classroom eg. door handles and any shared equipment eg. PE • Staff will be responsible for any shared items that they use/touch across school and be asked to wipe surfaces after use eg. kettles/staff room equipment, telephones 	Yes	L
H	<p>Ventilation</p> <p>When school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching environment is maintained.</p> <p>Fresh air flow will be ensured when holding events where visitors such as parents are on site, for example school plays.</p>	<ul style="list-style-type: none"> • Windows within classrooms will remain open within reasons • Doors into the corridors will also remain open when possible • Areas which have limited windows eg. the hall, will always have external and internal doors open • Any aircon/fan systems will be adjusted accordingly to ensure that air is circulated 	Yes	L

	<p>Opening external windows can improve natural ventilation, and in addition, opening internal doors can also assist with creating a throughput of air. If necessary, external opening doors may also be used (if they are not fire doors and where safe to do so).</p> <p>Balance the need for increased ventilation while maintaining a comfortable temperature</p>	<ul style="list-style-type: none"> The opening of windows will be monitored as we move into the colder season in order to ensure the comfort of children and staff 		
H	<p>Managing cases of Covid-19 within school</p> <p>If anyone develops Covid-19 symptoms, however mild, they will be sent home.</p> <p>For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household.</p> <p>If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary.</p> <p>The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed Covid-19 infection.</p>	<ul style="list-style-type: none"> All staff have a clear understanding of Covid-19 symptoms and what to look out for. This will be regularly updated in accordance with DFE/Public Health Guidelines Information will be communicated to parents regularly regarding the procedures which we would follow in school should we have a child with symptoms Mrs Lighthill's room remains as the isolation room 	Yes	L
H	<p>Admitting children who are displaying symptoms</p> <p>In most cases, parents and carers will agree that a pupil with symptoms should not attend the school, given the potential risk to others. If a parent or carer insists on a pupil attending your school, we can take the decision to reuse the pupil, in our reasonable judgement, it is necessary to protect other pupils and staff from possible infection with Covid-19. This decision would need to be carefully considered in light of all the circumstances and current public health advice</p>	<ul style="list-style-type: none"> A clear understanding between parents and school on what are symptoms and when school will not admit pupils. This will be communicated regularly to all parents. This will be reviewed in accordance with guidance from the DFE and Public Health 	Yes	L

H	<p>Asymptomatic Testing</p> <p>Staff will continue to test twice a week until the end of September using home lateral flow testing kits.</p> <p>Staff with a positive LFD test should self-isolate in line with the stay at home guidance. They will also need to get a PCR test to check if they have Covid-19.</p> <p>Whilst awaiting the PCR result, the individual should continue to self-isolate.</p> <p>If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as they individual doesn't have Covid-19 symptoms.</p>	<ul style="list-style-type: none"> • Staff will be encouraged to continue taking twice weekly lateral flow tests until end of September • Guidance will be shared with staff regularly in order to support a consistent approach across school • Should staff have a positive LFD test they will isolate immediately and obtain a PCR test. Staff will remain in isolation pending the result of the PCR test 	Yes	L
H	<p>Clinically Extremely vulnerable children and young people</p> <p>All CEV children and young people will attend school unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their GP or clinician not to attend.</p>	<ul style="list-style-type: none"> • Support will be given to families with CEV children 	Yes	L
H	<p>Educational Visits</p> <p>Given the likely gap in Covid-19 related cancellation insurance, if we are considering booking a new visit, whether domestic or international, you will ensure that any new bookings have adequate financial protect in place.</p> <p>We should undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. General guidance about educational visits is available and is supported by specialist advice from the Outdoor Education Advisory Panel (OEAP).</p>	<ul style="list-style-type: none"> • Education visits in school will continue as pre Covid with the added risk assessment around Covid • Staff will liaise closely with the intended venue to ensure that they have robust risk assessments in place which include Covid risks • We are aware that school visits may be subject to change in line with guidance from the DFE and Public Health. We will ensure that this is communicated clearly to parents when booking visits 	Yes	L